

RadMD[®] Access for Physical Medicine Providers to Request Prior Authorization

To get started, simply go to:

Go to <u>www.RadMD.com</u>

Open your Internet browser a	and navigate to RadMD.com
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2 Click the New User button on the right hand side of the home page

New User

Complete form only for yourself. Shared accounts are not allowed.

3 What best describes your company

Select link "Physical Medicine Practitioner"

 Which of the following best describes your company?

 Physical Medicine Practitioner (PT, OT, ST, Chiro, etc.)

4 Create a User ID for yourself

You will use this User ID to Sign- In to initiate authorizations using RadMD.

Choose a User ID

6-20 Characters

RadMD Sign In For URGENT/EXPEDITED authorization requests, please contact the toll free number for the health plan of the patient in question.

<u>Idit View Favorites Tools</u>

http://www.radmd.com/

Sign In New User

ack

Track an Authorization

Authorization Tracking Number

Go

5 Complete information

Complete your name,	Name	
phone number, fax	First	Last
number, company name	Phone	Fax
	(xxx) xxx-xxxx	(xxx) xxx-xxxx
and job title.	Company Name	Job Title

Enter your e-mail address:

Email	С	onfirm Email
example: you@company.com	Γ	

Fill out your office address:

Address

example: 123 Main St.			
example: Suite A (optional)			
City	[State]	•	Zip

6 Provide your supervisor information

The manager or superviso This cannot be yourself	r responsible for terminating your access.	
Name		
First	Last	
Phone	Email	
(xxx) xxx-xxxx	example: boss@company.com	

7 Submit Application

Submit Application

- Submit the request by clicking submit application.
- Once the application is submitted, you will receive an immediate e-mail from RadMD Support confirming receipt of your request.
- You will receive another e-mail within 72 hours with additional instructions which will included your approved Account ID and a link that will allow you to create a passcode.
 - (If you have not received an e-mail within 72 hours, check your junk e-mail for some firewalls may prevent the delivery of this e-mail confirmation)
- Your approved Account ID number and Passcode will allow you to sign into RadMD to initiate authorizations for future requests and/or submit documentation for authorizations or audits.

